

BENTLEY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON AT BENTLEY VILLAGE HALL ON -THURSDAY 1 SEPTEMBER 2022 AT 7.30 PM

Present

Cllr M Munday - Chairman Mrs J Scott – Clerk Cllr J Wheals Cllr K Spicer
Cllr P Cross Cllr B Feltwell Cllr N Moxey Cllr M Bamford
Cllr D Schumacher

Also, in attendance -, County Councillor Georgia Hall, District Councillor D Busby, Tree Warden, Footpath Warden & Speedwatch Co-ordinator. – 3 members of the public

The Chairman welcomed everyone to the meeting. The Clerk received no notification of anyone planning to film or record this meeting

1. **To record apologies for absence:** Cllr C Perry (Hol)
2. **To receive Declaration of Interest relating to Agenda items:** - None received
3. **Dispensations – to consider written requests for dispensation of disclosable pecuniary interest in matters relating to Agenda items –** None received
4. **To approve Minutes of the Parish Council Meeting held on Thursday 7 July 2022 -** The minutes were approved as a true record and were duly signed.

Proposed Cllr K Spicer Seconded Cllr J Wheals All in favour CU

5. **Matters arising from the Minutes -:** **Page 1125 item 8** – replacement knobs ordered & chased – **Page 1127 item 21** - Maritime were informed that Councillors were in favour of free football in Bentley. The damaged bus shelter was mentioned – it had been reported to Babergh – Not sure if it is Babergh or SCC responsibility. Clerk will check and chase. Rest covered by agenda items

Public Session

County Councillor G Hall -. sent her written report which has been circulated to Councillors – **APPENDIX 1** in the minute book and on the website. County Councillor Hall was happy to take any questions and told the meeting she would follow up on the bus shelter.

District Councillor D Busby – No written report this month – News page on the website. He spoke of transforming tree planting, Innovation Awards in November – still looking for companies to be nominated -, Solar panels & batteries Scheme, BDC Residents Survey – information re Council Tax and energy rebates, information event (29 September) Become a Councillor – residents are being encouraged to add their names to the ballot to stand for District Councillor next year. Finally, he spoke of Council Finances he is Finance Cabinet Member and predicted big problems for the coming year.

6. **Planning Applications –**

- a) **To note decisions of Planning Authority on previous applications –**

DC/22/02716	Teapot House, Grove Road	Permission has been refused
DC/21/05139	Former Pump House, Dodnash Fruit Farm, Hazel Shrub	Amendments details approved

be reporting but that we continue to keep it on the agenda so this Grade 1 Listed Building can be reported on.

Proposed Cllr M Bamford Seconded Cllr M Munday All in favour CU

Footpath Warden – Received one report of a blocked path and one way marker in Newcombe Wood both of which have been dealt with. **Speedwatch** — Eleven sessions were held since the last meeting. One at the Village Hall, Three on Capel Road, Seven at the War Memorial. This included one on a Saturday and for the first time two in one day. 64 vehicles were reported. The highest recorded speed was 47 mph. As an experiment on five of the sessions we made a note of the number of vehicles that were going at 33mph plus but not fast enough to be officially recorded. This resulted in an additional 25 vehicles (average of 5 per session). To me this shows speeding is a bigger problem and if there was a fixed camera would result in much higher numbers. Bring on ANPR!!!!!! Also had a meeting with Belstead resident, answered some of his questions and referred him to Police. Cllr Munday thanked the Speedwatch Team.

8. **To discuss Opening of the Outdoor Gym- Opening Ceremony – Additional Signage etc-**
Discussed at Playing Field Society meeting – it was felt it was a bit late to have an opening ceremony. Item will be put in the Bugle. There is still work to be done on the surface – bramble clearing and re-seeding. - conditions are too dry at the moment. Purchase of an additional notice was discussed as recommended by the Play Inspector. It was proposed that the wording be agreed etc and to get it done asap Cost of the sign will be ratified at Parish Council Meeting. The Annual Inspection next year will include the Playing Field, Play Area and gym equipment. Councillors were happy with the wording of the Media Release to be put out by Babergh regarding the installation of the equipment.
9. **Insurance Policy – to discuss increasing cover on assets and renewal –** Councillors had been sent copies of the new Schedule – the three year agreement with CAS has now ceased. Clerk queried use of word buildings - *it is the terminology for the new insurer. The 'buildings' referred to is your municipal infrastructure (previously called assets!)* Quotation - £505.47 increased by - £66.04 – (£439.43 last year). It was proposed that the quote be accepted. It was then realised that the SID had not been included in the assets – Clerk to contact Insurers.

Proposed Cllr N Moxey Seconded Cllr M Munday All in favour CU

Action: Clerk to contact Insurers with updated list of Assets
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10. **To agree approve Quarterly Accounts – April -June 2022/23 -** Clerk/RFO reported Councillors had been issued with a copy of the Quarterly Receipts and Payments 2022/23 - Receipts for the 3 months for year 2022/23 amount to **£17,234.05** this figure includes precept £7,250, VAT repayment £2,738.86, interest (£1,06) & £7,244.13 CIL monies. Total payments over the 3 months **£5,793.78** which included general admin £2,307.08, Clerks salary/expenses etc, grants under the power of S137 £550, S19 £400 – (S142 citizens Advice £100), – grass cutting/leaf clearance –closed churchyard £450 - unplanned expenditure £550 Ivy removal Tree at War Memorial, Printing Recipe Book ££270 & £66.56 Bugle software otherwise payments are within budget. There were six uncleared cheques amounting to £1,347.97. Two uncleared cheques (Applewood Acres £100 & Cllr Bamford £48 have been cancelled and re-issued). Current Account Balance at 29 June 2022- total **£15,902.66** – Family Fun Day Tracker Account **£4,397.12** which includes firework accounts and Parish Council Tracker account **£9,700.22**. It was proposed that the accounts be accepted.

Proposed Cllr M Munday Seconded Cllr K Spicer All in favour CU

11. **To discuss purchase of Chaplet for Remembrance Sunday –** It was proposed that a donation of £100 for the Chaplet be sent to the British Legion.

Proposed Cllr M Bamford Seconded Cllr P Cross All in favour CU

Cllr Wheals – Reported that The Case Book Group are starting on 22 September with 8 or 9 people. On the 10 September the Footpath Society are meeting at the Village Hall to go to Flatford – it's a two level walk with refreshments at the end. He also commented on the Link Lunch Club – to see if there was anything the Parish Council can do. This will be an agenda item for discussion at the October Parish Council meeting

Action: Agenda item – Link Lunch Club

12. **To ratify payments to ICO (£40), P Baldwin (£150), M Munday (£19.97), ALCC (£50), HRMC (£33) & Clerk (£580) – It** was proposed that the cheques be ratified.

Proposed Cllr B Feltwell Seconded Cllr P Cross All in favour CU

13. **To discuss formalising Case Lane entrance to Parish Field** - This was discussed at the Playing Field Society meeting – It was reported that cars were parked at the end of the lane whilst the resident's drive was totally free -this was concerning – if there was a fire on the field heavy equipment would not get through. It was reported that there had been issues with refuse and recycling trucks who need to access Case Lane on Wednesdays and brown bin truck on alternate Tuesdays. The Clerk was asked to write to the residents asking them to make sure there is access to the Playing Field at all times.

14. **Renewal of Play Area Lease – Update** – Nothing to report.

15. **Improvements to War Memorial –Litter Bin & Bench replacement & Tree -. The** Clerk had forwarded quotes for litter bins to Councillors- after some discussion it was agreed that the Clerk would get quotes for a memorial bench for the next meeting – so both could be processed together.

Action: Quotes required for Memorial Bench

16. **Reprinting Six Country Walks from the Case is Altered - Update** – Footpath Warden reported that this is now 80% completed – one more walk left to do. Cllr Spicer will start to put it all together.

17. **Traffic Calming – New Pole & Solar SID/ANPR -Update** – The Solar powered SID has now been installed on Capel Road – it's a bit higher on the new pole. The other SID will be installed on Bergholt Road in the hope it will slow the traffic down – following e-mail & video from the mounted PSV. Concerns were raised about big lorries going through the village it was thought some were from Collins Skiphire. It is down to individuals to take registration numbers.

Cllr Schumacher left the meeting - 9.00 pm

18. **Playing Field Society – Tudor Re-enactment – Update** Cllr Moxey told the meeting the event was coming together nicely. She is starting to spend money but is hoping to cover with gate takings. There is an unknown cost for power and water but hopes that spending will be around £650 maximum. Tudor Re-enactment get a donation – last year we raised money for medical treatment for a cancer patient who has since died

19. **Neighbourhood Plan –Update** - Cllr Moxey reported that we have had the final report back from the Inspector so we can move to referendum following consultation on the final document. Babergh then run the referendum and ask us to cover costs (around £1K) – its run like an election with ballot boxes – it will then be turned into law. We will need to look at it again once the JLP is in the consultation stage in two to three years' time.

20. **To receive Correspondence** – The Clerk drew Councillors' attention to the following **July – E-mails** – Action Play & Leisure – Knobs for Springy Prancer-Babergh District Council Parish Trees & hedgerows Scheme, ElanCity – SID ordered, PKF Littlejohn -Receipt of AGAR Part 3, Suffolk County Council – Suffolk Lorry route review, Tree Warden – Decision to wind up Bentley Barn Building Preservation Trust & Danahar & Walsh – A124/J56 Wherstead Interchange improvement works. **August: E-mails** x 2 SCC Funding for Community Project to introduce more people to nature & Greetings from your AONB – Free trial taster sessions – CAS

x 3 re Insurance renewal – Babergh x 2 re DC/22/03520 – Maritime FC x 1 Free Football in Bentley dates – Resident x 1 re Bentley Field Fire – Landowner’s responsibility - E-mails x 4 Mounted PSV & Speeding along Bergholt Road. Trot Ward X 1 Agenda Babergh East Police & Parish Forum meeting 14 September – sent to Speedwatch Co-ordinator.

21. Exchange of information by Councillors and matters for consideration at future Meetings

– **Cllr Spicer** – was concerned about of the state of the copse between Chestnuts and The Corral about ten of the trees look to be dead and in a dangerous condition - If we have gales they are likely to come down. Children do sometimes play in this area and is a serious health and safety issue This is SCC land and is a potential hazard. Clerk will report on SCC’s Reporting Tool and also inform County Councillor Hall. ~Agenda item at the October meeting – Health & Safety issue. **Cllr Feltwell - During** this hot weather there have been several fires in the Village – Agenda item at the October meeting – write to the landowners asking for their specific plans for the 2023 harvest – making sure there are adequate water supplies (bowsers on fields etc). It was also agreed that the resident who paid for the tree to be cut down in Bergholt Road should write to the farmer whose equipment caused the fire for reimbursement.

22. To Authorise Payments - The following payments were authorised

101538	Applewood Acres	Donation cheque cancelled		-£100.00
101545	Cllr M Bamford	Signs – cheque cancelled		-£48.00
101613	Applewood Acres	Donation – cheque re-issued		£100.00
101614	Cllr M Bamford	Signs – cheque re-issued		£48.00
101615	ElanCity	Solar SID		£2,250.00
101616	Cllr M Munday	Software – Bentley Bugle	£19.97	£57.65
		Clips & padlock – S SID	£37.68	
101617	Capel Plant	Chemical toilets Tudor Fair		£354.00
101618	HMRC	Clerk’s tax		£33.00
101619	Mrs J Scott	Clerks Salary - June	£529.10	
		Minus tax	<u>£33.00</u>	
			£496.10	£561.59
		Plus, Expenses	<u>£65.49</u>	
			<u>£561.59</u>	
101620	Dynamic Fireworks	Fireworks		£1,151.00

It was proposed that these be paid en bloc.

Proposed Cllr P Cross Seconded: Cllr K Spicer All in favour CU

23. To confirm date of next scheduled meeting – Parish Council Meeting Thursday 6 October 2022 at 7.30 pm. Preceded by a Playing Field Society Meeting.

There being no further business the meeting closed at 9.20 pm.

CHAIRMN:

DATE: